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Gina's Montessori Nursery School

Use of mobile phones and cameras

At Gina's Montessori Nursery School we recognise that photographs and video recordings play a part in the life of the nursery. We ensure that any photographs or recordings (including CCTV) taken of children in our nursery are only done with prior written permission from each child's parent. We obtain this for the end of year group photos.

Occasionally we ask for individual permissions for photographs and video recordings for a range of purposes including: cpd course work; for display purposes; for promotion materials including our nursery website..

If a parent is not happy about one or more of these uses we will respect their wishes.

Staff are not permitted to take photographs or recordings of a child on their own cameras, mobiles or other devices and may only use those provided by the nursery. The nursery manager will monitor all photographs and recordings to ensure that the parent's wishes are met.

Parents are not permitted to use any recording device or camera (including those on mobile phones) on the nursery premises without the prior consent of the manager.

During special events, e.g. Christmas or leaving parties, staff may produce group photographs to distribute to parents on request. In this case we will gain individual permission for each child before the event. This will ensure all photographs taken are in line with parental choice. We ask that photos of events such as Christmas parties are not posted on any social media websites/areas without permission from parents of all the children included in the picture.

This policy was adopted on	Signed on behalf of the nursery	Date for review